

## E-rate Year 11 Checklist

Use this table to enter the dates for when you send and receive forms throughout the E-rate application process.

Application Steps	Sent	Received
<b>Technology Plan</b> – Must be “written” before 470 filed		
<b>Form 470</b> “Description of Services Requested and Certification Form”	(To SLD)	
<b>Form 470 Certification Pages</b> (Block 5: “Certification and Signature”)	(To SLD)	
<b>Form 470</b> “Receipt Notification Letter”		(From SLD)
<b>Form 471</b> “Services Ordered”	(To SLD)	
<b>Form 471 Certification Page</b> (Block 6: “Certifications and Signature”)	(To SLD)	
<b>Form 471 RAL</b> “Receipt Acknowledgement Letter”		(From SLD)
<b>Funding Commitment Decision Letter (FCDL)</b>		(From SLD)
<b>Form 479 (if member of consortia)</b> “Certification by Administrative Authority to Billed Entity of Compliance with CIPA” (applies only to non-telecom-only consortia)	(To Billed Entity)	(From Consortia Members)
<b>Form 486</b> “Receipt of Service Confirmation Form”	(To SLD)	
<b>Form 486 Notification Letter</b>		(From SLD)
<b>Discounts on Bills</b>		(From Vendor)
<b>OR</b> { <b>Form 472 (BEAR) for each vendor</b> (Optional) “Billed Entity Applicant Reimbursement Form”	(To Vendor)	
	(To SLD)	
<b>BEAR Approval Letter</b>		(From SLD)
<b>BEAR Check Received</b>		(From Vendor)

